

EDUCATIONAL POLICIES COMMITTEE

Minutes

Tuesday March 22, 2011; in Founders' Hellstedt room

Members in attendance: Rick Jaeschke, Bob Haak, Katie Hanson, Allison Haskill, Taddy Kalas, Douglas Parvin, Benjamin Zimmerman, Craig VanSandt, Paul Weissburg

Others Present: Gail Parsons

The meeting was called to order at 4:35 p.m. by Committee member Rick Jaeschke.

I. Minutes: Approval of minutes from March 15, 2011 meeting

Motion to approve: Paul Weissburg seconded: Benjamin Zimmerman

All Approved

II. Old Business:

November 30, 2010

E. Additional Discussion: at candidate presentation of Dean, a question was presented to the Dean Candidate regarding blended learning courses as it applies to current Augustana faculty teaching Augustana students. Concern with moving forward on this topic.

- Define blended learning, distance learning, on-line learning
- Development of on-line course in process?
- Is there recommendation to move forward from the Board
- Is faculty committee aware of this move
- Is there intention to make these courses available to non Augustana students
- Is this being considered for summer courses (only)
- Will this be considered for current courses or new courses
- Concern with contact hours and faculty load / suggest required contact hours and definition of contact hours
- Concern with certification of student identity issues and security
- Will all courses be required to come through governance
- Can an existing course change to a distance learning course without governance approval?
- Are courses being currently taught at Augustana that would meet criteria of blended, on-line or distance learning courses
- What are we delivering as an institution
- Financial issues

Action:

- **Recommend EPC has voice in conversation about definition and creation of blended, distance, on-line courses**
- **Survey faculty**
- **Request EPC members submit questions to Mark Vincent to prepare survey**
- **Survey results of peer institutions offering on-line, blended, distance courses**
- **Seek information regarding issues of current on-line, blended or distance learning courses at other institutions**
- **Request faculty that have been involved in distance, on-line or blended courses to submit input**

December 14, 2010

Further Discussion to be noted on future Agenda:

- What is the actual charge of the EPC Committee
- Are the EPC guidelines being met
- Constitutional responsibility of faculty to be in charge of curriculum
- Proactive behavior /not reactive
- Certificate Programs
- Concern with new instructor course syllabus development

Discussion: Recommendation to meet with new Academic Dean to discuss and clarify EPC function.

Recommendation: Katie Hanson, Charles Hyser and Liesl Fowler will meet to construct a proposed course approval form and checklist for instructors. Results will be submitted to EPC Committee for discussion and review.

January 25, 2011

Action:

- Make public an announcement, at Senate, regarding process of Program approval.

III. New Business

A. GEOL 104 Gemology new course approval (Wolf); comes with PN, I approved from GenEd

Motion to approve: Paul Weissburg

seconded: Craig VanSandt

All Approved

B. Biology Public Health proposal

Discussion:

- Inform students that it will be unlikely that they will be able to find a suitable Learning Community to transfer back to Augustana – LC should be taken prior to leaving Augustana
- Require all degree requirements must be met prior to leaving Augustana
- No Economic courses required

Action: Request Dr. D. Wegman-Geedey to attend EPC Committee meeting to respond to questions and answers.

Motion to table for further discussion: Taddy Kalas

seconded: Paul Weissburg

Motion to table approved

C. Discussion about transfer credits (i.e., Ask Liesl)

(e.g., list of schools from which we're accepting all students' transfer credits...)

Also discuss the possibility of professors teaching a course in another department.

Open Discussion: A letter from Dr. E. Hay may be presented to the EPC committee regarding semester / trimester proposed models and recommendations.

EPC Committee members present, recommend the Dean submit the letter to the 6/35 Task Force Committee for review and consideration and further ask the Dean to communicate recommendations and proposals to the faculty at the April 14th faculty meeting.

Motion to adjourn meeting 5:30 p.m.: Taddy Kalas

seconded: Katie Hanson

All approved

Next EPC Meeting March 29, 2011
4:30 p.m. Hellstedt